

SAGAPONACK COMMON SCHOOL DISTRICT  
TRUSTEES MEETING  
October 19, 2011

Those present at the meeting were Joseph Louchheim, President, Cathy Hatgistavrou, Vice President, Fred Wilford, Member, Lee Ellwood, Superintendent, Diana McGinniss, Head Teacher, Eileen Tuohy, Treasurer and Jeanette Krempler, District Clerk.

The meeting was called to order by President, Joseph Louchheim at 7: 01 p.m. The Pledge of Allegiance was conducted at the opening of the meeting.

A motion was made by Fred Wilford to approve the September 13, 2011 minutes. Cathy Hatgistavrou seconded the motion. Passed 3-0.

A motion was made by Cathy Hatgistavrou to approve the Treasurer's report from September 1<sup>st</sup>-30<sup>th</sup>. The checking account has \$38,754.52 and the Money Market has \$470,099.77. Fred Wilford seconded the motion. Passed 3-0.

A motion was made by Cathy Hatgistavrou to approve the winter activities. The students will participate in swimming, ice skating and bowling three times each. The cost is not to exceed \$ 3,000. It is noted, that some audience members would like to have more dates set for swimming. Mrs. McGinniss said she would contact the YMCA and add two more swimming sessions on the school's calendar. Fred Wilford seconded the motion. Passed 3-0.

The transportation bid for the afternoon bus run from the CDCH Charter School was opened. The Board received one bid from McCoy Bus Company in the amount of \$16,200. A motion was made by Fred Wilford to accept the transportation bid. Cathy Hatgistavrou seconded the motion. Passed 3-0. The Board has asked Mr. Ellwood, Superintendent, to speak with the Superintendent at the Wainscott School about possibly combining a bus run for the private schools.

A motion was made by Cathy Hatgistavrou to accept the resignation of Martine Louis, Spanish Teacher. Ms. Louis will remain with the school until January 23, 2012 or until a new teacher is hired. The Head Teacher, Diana McGinniss will contact surrounding schools to ask for Spanish Teacher resumes that they may have on file. Fred Wilford seconded the motion. Passed 3-0.

A motion was made by Cathy Hatgistavrou to approve the results of the Hamptons Library Vote. The total tax request for the 2012 school year is \$522,600. Fred Wilford seconded the motion. Passed 3-0.

Mr. Ellwood discussed the Annual Professional Performance Review (APPR) that is now mandated by the state. The APPR for the 2011-12 school year is geared towards teachers working with fourth graders and above. The Danielson Rubric will be utilized for this evaluation system. A formula will need to be set in place for point distribution. These evaluations will be conducted by Mr. Ellwood, Superintendent, twice a year (fall and spring). Superintendents will be contacted by Mr. Ellwood to discuss a plan that can be implemented for smaller school settings. An audience member would like to discuss this topic further during a Shared Decision Making Team Meeting.

Agenda item IX. Tuition Contract Discussion has been tabled until the next scheduled Board Meeting since we need to review the final rates and receive the calculations for the prior years' reconciliation from East Hampton school district.

A motion was made to adopt the outdoor/cold weather recess policy that was written by the Shared Decision Making Team by Fred Wilford and seconded by Cathy Hatgistavrou. Mr. Louchheim, Board President communicated with the audience that snow/ice removal will be conducted when needed. It was recommended by the Shared Decision Making Team that the school purchase buckets /shovels, sleds and a bin for extra cold weather clothing for the students. There was discussion regarding the time allotted in the daily schedule for recess and that every effort would be made to have the children play outside when the academic schedule and weather conditions, as defined in the policy, permits it. The policy will be placed in the Student Handbook.

Mr. Louchheim took audience questions before agenda item # XI (Policy and Procedure Manual). An audience member, Mr. Wilson, asked that the Board clarify how the election process works for the SDMT Meetings and what are the responsibilities of those members.

It was asked of Mrs. McGinniss to research the Tumble Bus as a possible winter activity. The Tumble Bus would be utilized during the winter months for gymnastic activities. The teachers will go to the website [www.tumblebus.com](http://www.tumblebus.com) to receive more information to discuss with the Board at a future meeting.

Open enrollment to out of district children will be an agenda item for the next scheduled meeting in November.

The Board made their revisions of section 6000-9000 in the Policy and Procedure Manual. Mr. Guarino asked the Board if the Shared Decision Making Committee could have a copy of the Policy and Procedure Manual for their review and suggestions.

A motion was made to approve the AM bus run for two students going to the early morning music program at John Marshall for the 2011-12 school year. The route will be included in the East Hampton High School bus AM run. The time is available for this stop in the AM run because this year, there are no students being dropped at the East Hampton Middle School in the morning. No further costs are required.

The next Board Meeting is scheduled for November 8, 2011 at 7:00 p.m.

With no further business the meeting was adjourned by Cathy Hatgistavrou at 9:45 p.m.

Jeanette Krempler  
District Clerk