

Sagaponack Common School
Shared Decision Making Committee Minutes
May 3, 2011

In attendance:
Diana McGinniss
Barbara Albright
Lisa Arrigotti
Kelly Nickels
Ellen Wilford
Marion Wilson
Cathy Hatgistavrou
Brian Villante
Terry Scammell
Patrick Guarino
Christina Martin
Barbara Mueller
Erin O'Connor
Hilary Louchheim
Christoph Mueller
Stacie Selfe
Lauri Lenahan
Ted Quimby

1. The meeting began at 7:00 p.m.
2. The first matter at hand was the annual Sally Peterson Bake Sale. The bake sale is Saturday, May 28th, from 8:00 a.m. until 12:00 p.m. at the Sagaponack School. Parents were asked to please bring in baked goods for the sale. Items that would be needed are pies, quiche, tea cakes, cookies, brownies, cupcakes, fudge, jam, etc. You may bring the items into school on Friday at pickup or on Saturday morning before the bake sale.
3. Cathy Hatgistavrou, Co-Chair member of the Sagaponack Parents Committee, is researching if she must resign from the committee due to her new position as the new Board of Trustees Member. She may need a volunteer to take her place on the Parents Committee and help with duties. The main purpose of the Parents Committee is to raise money for the 4th grade graduation ceremony and 1st-3rd grade "Moving Up" ceremonies, plants and flowers to beautify the school, community service projects, scholarships, etc. Patrick Guarino asked if Cathy would put together an outline of expected responsibilities and objectives of the Parent Committee member, so there is a better understanding. Cathy is going to get that together for the next Shared Decision Making Meeting.
4. With the end of school nearing, Mrs. McGinniss handed out a calendar of events for June, so parents could have a "heads up" for the end of the year dates.

5. Mrs. McGinniss handed out and discussed the protocol and chain of command chart for Sagaponack Common School.
6. Hilary Louchheim brought up an issue about winter recess. She inquired from other schools in our area to the amount of recess their children had this winter, and felt Sagaponack kids did not go out enough. Mrs. McGinniss felt due to the extreme cold this winter and safety issues, such as ice, it was better to stay indoors. Also, in order to go outside and be warm and dry, all of the children needed to wear the proper attire. Hilary proposed that she and other volunteer parents create fair and safe guidelines that could regulate when to go out for winter recess to discuss with teachers. Hilary will email this information to Mrs. McGinniss before the next meeting. Mrs. McGinniss will also provide information from the State Education Dept.
7. Mrs. McGinniss went over the AIMSweb tests. AIMSweb is a benchmark and progress monitoring system based on direct, frequent, and continuous student assessment. The results are reported to students, parents, teachers and administrators via a web-based data management and reporting system to determine response to intervention. The testing grades are 3rd-8th grade that will begin July 1, 2012 and math will follow.
8. Mrs. Arrigotti mentioned that she will not be using Everyday Math for the third and fourth graders next year. She has been researching and inquiring what other local districts use, to find a more suitable math series for the school. She has mentioned that if any parents are interested in helping in the process, there will be planned meetings for all those to attend.
9. Patrick Guarino volunteered to help get an outline together for the Shared Decision Management Plan for the upcoming school year. Patrick asked Mrs. McGinniss to email him the current Shared Decision Making Team Plan, which has been approved by the State Education Department. Mrs. McGinniss said she would ask Mrs. Krempler to email it to him. She also asked Patrick to email his outline to her. Mrs. McGinniss said she would be a part of this sub-committee and once he emailed his outline, she would set up a meeting with any interested parents. Christoph Mueller and Brian Villante also agreed to be members of this sub-committee.
10. A survey would be sent home to parents giving them an opportunity to sign up for the Shared Decision Making Team Plan, with Mrs. McGinniss, and/or the Math sub-committee meeting, with Mrs. Arrigotti and Mr. Scammell. Meetings would be held at the school after the surveys are returned. The sub-committees will report back to the Shared Decision Making Team at the next meeting.
11. It was decided by all to have one more Shared Decision Making Meeting before the end of school year. The date will be Thursday, June 2, at 7:00 p.m.
12. Stacie Selfe adjourned the meeting at 8:00 p.m.