

Sagaponack Common School District
Shared Decision Management Plan

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Introduction

The Sagaponack Common School District developed its Shared Decision Management Plan with the belief that shared decision making at the building level will improve the quality of our schools.

The plan was developed by parents, teachers, administrators and Board of Education members in accordance with the Commissioner's Regulation 100.11.

Means and Standard

To Evaluate Improvement In Student Achievement

- I. In regards to the Standards, the Shared Decision Making Team will:
 - a. Evaluate with a balance of state, standardized, and authentic assessments;
 - b. Establish benchmarks, i.e., competency and excellence for each assessment, and
 - c. Determine the performance level of highest acceptability for all students.
- II. Means
 - a. For all students to achieve an approach to excellence which may require revamping of the educational structures.
 - b. For students not performing at the highest acceptable level of achievement, the district will provide additional/alternative forms of instruction.
- III. Monitoring
 - a. The Superintendent will ensure that all site-based plans are consistent with district goals and objectives, and reflect an integrated district program.
 - b. Establish regional benchmarks to ensure that all students enter the Sagaponack Common School District with common expectations in pupil performance.

Accountability

Site-based and district committees shall take responsibility for the setting, implementation, and achievement of goals and objectives.

Residents of the Sagaponack Common School District are accountable for the implementation, evaluation, and achievements of the Site-Based Management Plans.

Site-based and district committee members must dedicate sufficient time to become fully involved with programs and the district's Mission statement objectives.

Goal setting must be realistic, measureable, and achievable.

The site-based team shall note its activities on at least an annual basis and report its results to the Superintendent. The Superintendent will report to the Board of Education of the progress of goal implementation.

Educational Issues Group Meeting

- I. Shared Decision-Making at the Building Level
 - a. Develop a mission statement
 - b. Goals which include standard for measurement
 - c. Staff development
 - d. Student performance-monitoring progress towards outcomes and analysis of student achievement data and recommendations for improvement.
 - e. Curriculum and materials.
 - f. Instructional methods.
 - g. Grouping.
 - h. Behavior and Discipline.
 - i. School Environment.
 - j. Communication
 1. Among building teams.
 2. With community.
 3. With parents.
 4. Cooperating districts.

Manner and Extent of Involvement of Parties

- I. **Trustee/Delegate.** Members of the building teams will serve as a combination of Trustee (makes decisions based on own values and beliefs) and Delegate (make decisions based on the desires of the group he/she represents).
- II. **Decision-Making Process.** A consensus process will be used in all decision-making. A voting process will be used in the event that consensus cannot be reached.
- III. **Membership.** The team will be comprised of the following members: teachers, parents, administrator, two community members.
- IV. **Voluntary.** All members will be volunteers to serve without pay.
- V. **Term of Office.** After the team is developed members will serve a one year term.
- VI. **Ground Rules.** Establishing the meeting dates and times and setting the agenda.
- VII. **Roles and Responsibilities.**
 - a. To put the needs and interests of students first and foremost in making all decisions;
 - b. To communicate with all team members for the purpose of soliciting input and informing groups of decisions;
 - c. To develop goals and support outcomes;
 - d. To develop building standards and/or benchmarks to support district standards of excellence;
 - e. To develop building plans to achieve goals, outcomes, and standards;
 - f. To participate in a positive manner in all decision-making endeavors;
 - g. To attend all meetings, and to support and implement all decisions made by the team.

Dispute Resolution Process

- I. The dispute resolution process will apply only to those disputes arising from the inability to plan or make decisions pertaining to the agreed upon educational issues of this plan.
- II. If consensus cannot be reached, the school-based team will make a decision by majority vote.

How State and Federal Requirements for Paternal Involvement

Will be Coordinated

Paternal involvement required by the state and federal requirements for the involvement of parents in planning and decision-making will follow the requirements developed under Section 100.11. All parents are permitted and encouraged to attend.

Coordination of parental involvement will include the following:

- School-based teams will involve parents in planning, designing, and implementing programs as required by state and/or federal regulations.
- All decisions made by the school-based team on any educational issues shall take into consideration the needs of students served in the district.

Mission Statement

The Sagaponack Common School District and its community are committed to the belief that all children have the right and should be provided the opportunity to achieve excellence in educational pursuits. The District is to educate students in the values, critical skills, and essential knowledge necessary to be informed and responsible citizens, prepared to take the next steps in their education, careers, and lives in our diverse society.